

I T B for Special Edition

The purpose of this ITB is to establish a one-time bid for 2500 copies of the Special Edition of *The Adventures of Tom Sawyer* by Mark Twain (ISBN: 1-58838-247-8 hardcover) unabridged and annotated containing the embedded, signed letter of Alabama Governor Bob Riley AND the Special Forward by Dr. Alan Gribben, which makes key points about the relevance of the novel to Alabamians and shows ways in which Mark Twain's background and art were influenced by the history of Alabama, AND the NEA Reader's Guide AND meeting all other specifications listed herein including pricing, terms and conditions may be supplied through this contract; no substitutions.

The ...Tom Sawyer...special edition to be furnished in publisher's bindings with the following discount to the Alabama Public Library Service, 6030 Monticello Drive, Montgomery, Alabama, 36130.

List price _____
Discount % _____
After discount _____
NET TOTAL _____

All orders to be F.O.B. destination.

Bidders must have warehouse stock and facilities adequate to supply 100% of the order in one shipment.

Only proposals from concerns who can demonstrate that they can furnish this special edition book meeting all specifications promptly and satisfactorily will be considered. Orders for books are to be supplied or cancelled within 90 days from date of order.

The following billing instructions are to be strictly adhered to: Original and three (3) copies of all invoices to be sent to Alabama Public Library Service, 6030 Monticello Drive, Montgomery, Alabama 36130-6000.

Invoices must show the following information:

Number of copies
Title
Author
List price
Discount
Unit price
After discount
NET TOTAL

Any notices relating to orders, such as cancellations, publication postponement, etc., are to be listed on the invoice when practicable. When this is not practicable, duplicate copies of these notices will be written on letter-size paper.

The vendor will be responsible for delivery of books to the ordering agency in good order.

Bid Specifications – Special Edition
Alabama Public Library Service
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Vendors accepting bid invitations must also respond to the following statements. Failure to respond and to provide the samples that are requested may disqualify the vendor from participating in the bid process. Please indicate ability to meet the following requirements by checking "yes" or "no" in the columns on the left.

YES **NO**

☐ ☐

1. Must have domestic service office. Address of nearest office:

☐ ☐

2. Must assign a contact person within nearest office to be responsible for communicating with publishers and library. Name of individual within nearest office:
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☐ ☐

3. Must acknowledge receipt of order.

☐ ☐

4. Must notify when the title is behind in schedule and of any time limit for the acceptance of claims. Enclose sample of such notification.

☐ ☐

5. Must be willing to guarantee proof of payment.

☐ ☐

6. Agent will not invoice library until after materials have been received and receipt is acknowledged by the library.

For additional information contact: Ms. Dana Pritchard, 334-213-3921
Alabama Public Library Service.